

**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**



Course Description Guide for the Subject Administrative Law Yare : 2025 -2026



Course Description Form

1. Course Name:	
Administrative Law	
2. Course Code:	
WLW-20-02	
3. Semester / Year:	
Annual	
4. Description Preparation Date:	
2025/8/10	
5. Available Attendance Forms:	
Person	
6. Number of Credit Hours (Total) / Number of Units (Total)	
90 hours	
7. Course administrator's name (mention all, if more than one name)	
Name: Dr. Nazar Muhammad Jassim Email: nazar.moh@uowa.edu.iq	
8. Course Objectives	
Course Objectives	• Cognitive Objectives 1-To define the student with administrative law and distinguish it from other laws. 2- To introduce the student to methods of administrative organization. 3- To inform the student about the activities carried out by the administration in terms of administrative control and public facilities. 4- To introduce the student to public function and the nature of the relationship between the employee and the administration, the disciplinary system they are subjected to, and how the employment relationship ends. 5- To educate the student about the functions of the administration in general and the legal actions taken by the administration, which are of two types: A. Legal actions issued unilaterally and through the sole will of the administration, which are administrative decisions. B. Legal actions issued bilaterally, which are administrative contracts. • Skills Objectives 1- To teach the student the skill of understanding the legal text in laws. 2- To teach the student the skill of comparing legal texts in the legislations of different countries. 3- To teach the student the skill of linking the legal text with practical reality regarding administrative law. • Affective Objectives 1- To teach students the skill of discussion. 2- To develop positive thinking in interactions. 3- To strengthen the spirit of participation and cooperation among students.
9. Teaching and Learning Strategies	



Required Learning Outcomes:

- Knowledge & Understanding: Mastering the concept of Administrative Law, its origins, characteristics, foundations, and administrative organization methods in Iraq, along with understanding administrative activities (administrative policing and public utilities)
- Legal & Professional Skills: Understanding public administration mechanisms, the legal status of public servants, disciplinary systems, employment termination, and the legal framework for protecting public property.
- Administrative Actions & Contracts: Comprehending the legal actions of the administration:
- Unilateral actions (Administrative Decisions: elements, types, execution, and termination.)
- Bilateral actions (Administrative Contracts: elements, tendering procedures, rights, obligations, and termination)

Learning / Teaching Method:

- Interactive Lecture as the primary method across all curriculum topics to foster student participation.

Evaluation Method:

- Continuous & Daily Assessment (20 Marks): Daily/monthly tests, quizzes, cognitive reports, attendance, and oral discussions.
- Mid-Term Exam (30 Marks.)
- Final Exam (50 Marks.)

Strategy	Theoretical lectures Discussion sessions Quizzes Daily assignments Student activities Scientific trips
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10. Course Structure

Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
First	3	The student will familiar with concept administrative law, characteristics, and foundation.	Introduction to administrative law and its origin	The lecture interact	The daily and monthly test
Second	3		Characteristics of Administrative Law and Its Sources	The lecture interact	The daily and monthly test
Third	3		The basis of administrative law and its relationship with other laws	The lecture interact	The daily and monthly test
Fourth	3	The student will familiar with administrative organization in Iraq its methods, and what is stipulated by constitution and law of provinces organized in region.	Administrative Organization / Legal Personality / Administrative Organization in Iraq	The lecture interact	The daily and monthly test
Fifth	3		Administrative organization methods	The lecture interact	The daily and monthly test
Sixth	3		The administrative organization in the Constitution of the Republic of Iraq and the Law of the Provinces not integrated in the Region No. 21 of 2008 as amended.	The lecture interact	The daily and monthly test
Seventh	3		The decentralized administrative bodies at the regional level in the Constitution	The lecture interact	The daily and monthly test



		how the employment relationship comes to an end.	the administration		
Fourteenth	3		Appointment to the public job / concept and conditions / methods of selecting the employee / professional path for the employee	The lecture interact	The daily & monthly test
Fifteenth	3		Rights and Duties of Public Employees	The lecture interact	The daily & monthly test
Sixteenth	3		The disciplinary system of public employment / The concept of disciplinary offense and its distinction from others / Disciplinary penalties	The lecture interact	The daily & monthly test
Seventeenth	3		Procedures for imposing disciplinary sanctions / appeal against the disciplinary sanction	The lecture interact	The daily & monthly test
Eighteenth	3		The effect of an employee receiving a commendation on disciplinary action / termination of the employee's employment relationship.	The lecture interact	The daily & monthly test
Nineteenth	3		Protection of public funds / Legal organization for the	The lecture interact	The daily & monthly test



			protection of public funds		
Twentieth	3		Images of the use of public money	The lecture interact	The daily & monthly test
twenty-first	3	The student will learn about the legal actions carried out by the administrative authority which are of two types: legal actions issued unilaterally by the administrative authority, which are administrative decisions, and legal actions issued bilaterally by the administrative authority, which are administrative contracts.	Management activities (administrative decision / definition / characteristics)	The lecture interact	The daily & monthly test
twenty-second	3		Elements of administrative decision	The lecture interact	The daily & monthly test
twenty-third	3		Types of administrative decisions and their enforcement	The lecture interact	The daily & monthly test
twenty-fourth	3		Direct implementation of administrative decisions / End of administrative decisions	The lecture interact	The daily & monthly test
twenty-fifth	3		The end of administrative decisions (cancellation - withdrawal)	The lecture interact	The daily & monthly test
twenty-sixth	3	The student will familiarize themselves with the legal work issued from both sides, which are administrative contracts.	Administrative contracts (definition, elements, the stance of the Iraqi legislator on the theory of administrative contract)	The lecture interact	The daily & monthly test
twenty-seventh	3		Types of administrative contracts	The lecture interact	The daily & monthly test
twenty-eighth	3		Contracting administrative contracts / contracting procedures	The lecture interact	The daily & monthly test



twenty-ninth	3		The rights and obligations arising from the administrative contract.	The lecture interact	The daily & monthly test
thirtieth	3		The rights of the contractor with the administration / End of administrative contracts	The lecture interact	The daily & monthly test

11. Course Evaluation

Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports etc

For the Faculty of Law - University of the Inheritors of the Prophets: 20 points for the oral (daily or monthly exams, assignments, quizzes, attendance, etc.) 30 points for the mid-term exam 50 points for the final exam.

12. Learning and Teaching Resources

Required textbooks (curricular books, if any)	Principles and Rules of Administrative Law Dr. Issam Abdul Wahab Al-Barzangi and Dr. Ali Muhammad Bdeir and Dr. Mahdi Salami
Main references (sources)	Principles and Rules of Administrative Law Dr. Issam Abdul Wahab Al-Barzangi and Dr. Ali Muhammad Bdeir and Dr. Mahdi Salami
Recommended books and references (scientific journals, reports...)	Dr. Maher Saleh Al-Alaoui, the mediator of administrative law Dr. Mazen La administrative law
Electronic References, Websites	

أ.د. علي صاحب الشريفي
عميد كلية القانون والعلوم السياسية



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